



wesley family services®

**3/18/20**

**Subject: Modification to St Margaret Shuttle Program**

To remain vigilant in our precautions regarding COVID-19, the following modifications have been made for St. Margaret Shuttle Program. These precautions will be in effect beginning Monday, March 16<sup>th</sup>. Plans for service delivery will evolve and be refined over time based on how long the state of emergency is in effect and in response to the individual needs of the client.

The shuttle service continues to operate with the following changes put in place to ensure the safety of staff as well as the individuals being served:

- No share rides are being offered at this time.
- When scheduling a trip, shuttle staff are advising individuals to cancel the trip if they are experiencing any symptoms on the scheduled day of their appointment.
- Shuttle staff will call individuals prior to their scheduled pick up to prescreen for any health concerns. If an individual is exhibiting any symptoms, the trip will be cancelled.
- If clients are exhibiting symptoms that are concerning, they will be advised to call their PCP for further advise.

In the event that shuttle staff are ill or need to be quarantined, we will need to look at whether the program can continue to function or will need to be suspended temporarily.