



March 16, 2020

Subject: Creative Arts Modifications to Sessions

In an effort to remain vigilant in our precautions regarding CoVid 19, the following modifications will be made at our Creative Arts sites (Bridgeville, Monroeville, and Wexford). These precautions will be in effect beginning Monday, March 16th and will remain in effect for a period of two weeks through Saturday, March 28th. At that time, we will re-evaluate the need for ongoing extensions of these modifications.

We will be offering telehealth sessions for those who do not feel comfortable coming into the office for a session. Please communicate with your therapist if you are interested in this option.

For those who are still coming into the office for an appointment:

1. We ask that clients and families refrain from arriving early and remain in their vehicles until the start of session time. Families are welcome to call or text their therapist to confirm their arrival. Creative Arts staff will make every effort to start sessions on time to avoid clients and families waiting in the lobby.

Bridgeville office: 412-706-2596

Monroeville office: 412-335-7926

Wexford office: 412-335-7926

2. All clients and families will be asked to utilize hand sanitizer and/or wash hands at entry and exit to the building. Hygiene protocols will be utilized by all staff and therapists, as well.

3. Clients are asked not to bring any extra guests into the office. Please limit the number of visitors to those essential to the appointment.

4. For those coming into the office for sessions, we will be limiting the use of instruments and resources at this time to reduce risk and ensure health and safety. Any and all instruments/resources that are used during a session will be sanitized between sessions. Please note that in order to sanitize, session start, and end times may change, so please talk with your therapist to discuss scheduling and possible time changes.

5. We will be limiting our group sessions to no more than 3 individuals in a service. Creative Arts Therapist will work with families to arrange for alternative session times to manage and ensure that group size is limited to 3 members.

6. For clients under 14, if an adult is not staying the entirety of the session, please confirm the best contact number with the therapist and the therapist will call at the end of session to let the adult know that the session is over. Please refrain from waiting in the lobby for the appointment to end.

7. We continue to ask any clients and families to stay at home and away from others if you are sick. Attendance during this time can be flexible, based on your level of comfort and WFS assures that there will be no issues with cancelled appointments during this time.

We welcome any further suggestions or feedback regarding our response to this situation, and encourage families to reach out to our office to share these thoughts and concerns. Thank you for your continued support as we strive to maintain a healthy and safe environment for our clients, staff and families.



United Way of
Southwestern Pennsylvania